

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:02 p.m. on Tuesday, October 18, 2016.

Present: Matt Casillas, Craig Cooper, Steve Imming, Amanda Motto and Malavika Shrikhande. Absent: Tom Engelmann, Jimmy Holt, Judie Lance and Sylvia Roba.

Library staff: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; Kasey Shipley, Recorder.

Cooper motioned to approve the consent agenda with a second by Shrikhande. All approved.

**FRIENDS Report:** Groskopf reported the FRIENDS approved their Tax Return at last week's meeting. They did meet the public support test of 33 1/3% of income earned from direct public support. It is a rolling five-year average and is something they are tracking closely. Groskopf noted grants are applied for in the name of the FRIENDS to increase that public support.

**Committee Reports:** None

**Director's Report:** Groskopf met with the Davenport Schools Foundation Great Minds representatives yesterday. The school tours of the libraries will resume next spring after a two-year break. It will be second graders visiting the library location closest to their school and staff hopes to have library cards ready to issue the day of the visit. Third Thursday event at the Main Library is this week. Two bands will perform and over 90 have said they are coming via Facebook. The marketing/logo project meeting for input will be held Tuesday, November 1 at the Main Library, 11-12:30, in a meeting room with staff and board representatives and DMW staff. There will also be a survey sent to whole board before that time from DMW staff.

**New Business:** There were two changes suggested by staff for the Programming Policy. One was to add "or vendors" under number 2 of permissible situations. The other, to restrict attendance to specific age groups at some library programs. Responding to a question, Groskopf noted these guidelines are for programs performed or sponsored by the library. They do not apply to meeting room bookings; that is a different policy. Cooper motioned to approve the revisions presented. Casillas seconded and all approved.

**Old Business:** There was some discussion of the presentation by Legat at last month's meeting for the Main Library preliminary conceptual design. Groskopf handed around ballots for board to select their top five priorities taken from the list of projects presented by Legat. She will also share with board members not present for their input. Top vote getters with those present: replace/restore exterior lighting, move sorter away from front of building, and a three way tie for computer seating area, new service desk at front of building, and exterior banners. After input from all board members is complete, specific costs can be researched for each piece. Groskopf and Moore will be contacting a couple of local businesses to see if we have enough to do a feasibility study before soliciting funds from donors as that is often required of some granting sources. They would hope to have requests in to RDA and SCRA for their spring granting cycles. The work with Legat is complete and we expect the final bill to come soon.

**Other business:** Imming reported on his visit to the Iowa Library Association conference last week. It was interesting to meet other library people and see the vendors often noted on the monthly expense list. Shrikhande shared information regarding a health library concept in Charleston, SC and her contact with the program leader. They check out kits to families with those suffering from dementia or Alzheimer's with videos and books they may remember from their younger days. Cooper noted Genesis has a similar program in place as therapy for those with the disease.

With no further business, Motto motioned to adjourn at 12:50 p.m. Casillas seconded the motion and all approved.

Respectfully submitted,

Kasey Shipley, recorder