

On Tuesday, July 16, 2013 Vice-President Tracy Schwind called to order the regular monthly meeting of the Davenport Public Library board of trustees at 12:05.

Present: Marie Christian, Tom Engelmann, Steve Imming, Judie Lance & Tracy Schwind. Absent: Ken Croken, Dave Iglehart, Greg Lundgren & Sylvia Roba.

Others present: KennethWayne Thompson, Library Director, Amy Groskopf, Associate Director of Library Resources, Stephanie Schulte, Associate Director of Customer Services, Sue Anderson, Operations Manager and Karen Neal, recorder.

Engelmann made a motion to approve the Consent Agenda with a second from Imming. Motion passed with all ayes.

### 1. Consent Agenda

- Roll Call
- Approval of Agenda
- Approval of June 18, 2013 board minutes
- Approval of RFP (Request for Proposal) #13-106, “Relocation – Main Library Wiring Closet” in the amount of \$40,410 to Koehler Electric Company. Recommended by Library Director.
- Approval of RFP #13-102, “Library Network Backup” in the amount of \$32,877.41 to SEP Software Corp (Boulder Colorado) which includes 2 additional years of maintenance support. Recommended by Library Director.
- Financial Reports

### 2. FRIENDS Report

Thompson shared a report from the FRIENDS board president, Ian Russell.

- The FRIENDS are currently undergoing their annual audit with no anticipated problems. Investments and finances have been recently reviewed and both have performed well over the last six months. There are significant deposits in the checking and investment accounts that will allow the FRIENDS to contribute to some long range projects, including some possible renovations.
- In the short term, the FRIENDS will be lending financial support to the library card drive (\$1800) and the board agreed to underwrite the mural project (\$12,500) at the Main Library.
- The FRIENDS will also be doing a membership drive in conjunction with the library card drive this fall.
- Finally, the annual membership appeal letter will be going out this month.

### 3. Reports

Planning – to Imming’s request last month for an update to meeting Strategic Plan goals, Thompson shared that his energies are being focused on “Creating the Young Reader” and, very specifically, ramping up programming at the Main Library. This will include Saturday story hours beginning in September, a partnership with the QC Symphony wherein they will introduce musical literacy programs and a yet-to-be formalized program with Casa Quad Cities.

## Director's Report

- Mayor Gluba has introduced a “Davenport Reads” initiative for which he is working closely with Dr. Tate, Davenport Schools Superintendent. Thompson/staff are waiting for marching orders to lend support to promoting this family reading project. Library staff is also in the process of creating “One City, One Book” or “The Big Read” program.
- Thompson shared the Mural concept for the 1<sup>st</sup> & 2<sup>nd</sup> floors at Main. This project, as mentioned in Russell’s report, is being paid by the FRIENDS and is scheduled to begin August 19. It should bring new life to the older Main Library. Once completed, he anticipates an invitation to the media to highlight the art.
- While we have only had one major rain event since the last repairs to the Fairmount roof, staff is very optimistic that the problem has been rectified.
- “Same Space New Uses” ideas – the Main Library will continue to make some re-arrangements and reconfigurations to better serve the public and staff alike. Some changes have already been made to the children’s area to open it up. The second floor will have a seating area opened up on the west side and some shelf shifting will take place on the 2<sup>nd</sup> floor as well. We are looking for more efficient newspaper and magazines shelving and finally, developing new space on the first floor for the book sale.
- Schwind asked if there was any new information on renovations to the first floor RAM room as has been briefly touched upon in the past. Thompson wants to first finish the Mural and the physical reorganization as mentioned earlier, of Main, before concentrating efforts on the RAM Room. Inasmuch, discussion ensued on the Creative Arts Academy project that is still hoped to kick off in the fall of 2014. Thompson is a member of the committee establishing the parameters of this program that will begin with 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders. Thompson continues to offer the Library as the Media Center for the Creative Arts Academy. The space would not be solely dedicated to this group but would become an integral piece to the Creative Arts Academy blueprint. With the anticipated private money being committed to the Arts Academy there may be money to support, in part, the renovation of the RAM Room to suit the Arts component. Otherwise, the FRIENDS have indicated initial support, too, of renovations.

Being no further business, the meeting was adjourned at 12:35 pm.

Respectfully submitted,

Marie Christian