

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:02 p.m. on Tuesday, June 20, 2017 at the Main Library.

Present: Matt Casillas, Craig Cooper, Tom Engelmann, Steve Imming, Judie Lance, Amanda Motto, Sylvia Roba and Malavika Shrikhande.

Library staff present: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Jennifer Williams, Operations Manager; Tracy Moore, Development Director; Kasey Shipley, recorder.

Engelmann motioned to approve the consent agenda. Roba seconded and all approved.

FRIENDS Report: In the absence of FRIENDS' Board president, Patrick McElyea, Imming recapped that most of the June 6 FRIENDS meeting was the feasibility study report presented by Karen Rose of Library Strategies. Discussion of the results will take place later in this meeting.

Finance Committee: Engelmann noted that with 92% of the fiscal year complete the overall spending is a bit under that percentage. Groskopf did note that the materials budget from city CIP is spent out. That amount is \$400,000 for the fiscal year 2017.

Personnel Committee: Roba will be convening the committee to discuss the process of Groskopf's annual evaluation and will be in contact with Williams regarding such.

Director's Report: Groskopf reported that as of today there are 2,513 signed up for the Summer Reading Program. The summer meal site at Fairmount is going great. The Davenport Community School District thought a turnout of 20 would be good. Yesterday, June 19, a total of 30 lunches were served. The library has moved some early literacy computers to Fairmount for the children to use and those have been popular. The special meeting to hear a union grievance on June 29 has been cancelled by request from grievant due to personal issues. No date has been set to replace it at this time. Williams will contact the board when a new date is sought. Groskopf will be on vacation July 1-9 with Priest in charge during this time.

New Business: Groskopf presented the draft of the lease for the Creative Arts Academy (CAA), school year 2017-18. The \$200 month rent increase is due to the staff position that cleans the CAA was elevated from guard pay to custodial pay. When the position became vacant, it was examined closely and since most duties are custodial the change was made before filling. Engelmann motioned to approve with a second by Motto. Imming had some language and formatting changes he presented for edit during discussion. Engelmann amended his motion to approve to include the changes presented. Motto seconded and all approved the CAA Lease.

Old Business: New board appointment is pending. The mayor will soon be meeting with the candidate before appointing. Discussion of the feasibility report by Library Strategies for the FRIENDS took place. Since the majority of the interviewees did not think the 50th anniversary of the Main St building in 2018 was important it does take the time pressure of raising funds and getting work done by fall of 2018 away. The board expressed disappointment in the report showing the perception of the downtown library is poor by those interviewed along with the lack of understanding what libraries provide in general. With the recent re-branding and marketing strategies suggested by DMW Design, the intention is to bring a greater awareness to the three public libraries in Davenport. A point was made that the 50th anniversary in the Stone building can serve as a marketing boost. With grant funds from Regional Development Authority and a banner sponsorship from Genesis Health System, investments can be made to draw attention to the existence of the building. If a financial partnership is reached with Eastern Iowa Community College District to open more hours at Main that will increase awareness as well. A question was asked when the city council liaison will begin attending meetings. Groskopf has shared with the mayor's office that the board would like a liaison but she isn't sure if it will happen before fall election. Library Strategies submitted a proposal for a strategic planning process. After discussion, Groskopf noted she would take the recommendation to the FRIENDS board that the library proceeds with using Library Strategies for a strategic plan before pursuing any fundraising. The current strategic plan is expiring with 2017 so it will be a good exercise to find what the community needs from the Davenport Public Library.

Time did not allow for board training on agenda. With no further business, Casillas motioned to adjourn at 12:57 p.m. Engelmann seconded and all approved.

Respectfully submitted,

Kasey Shipley, recorder