

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:03 p.m. on Tuesday, April 18, 2017 at the Main Library.

Present: Matt Casillas, Craig Cooper, Steve Imming, Judie Lance, Amanda Motto, Sylvia Roba and Malavika Shrikhande.
Absent: Tom Engelmann.

Library staff present: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; Kasey Shipley, Recorder.

Roba motioned to approve the consent agenda. Shrikhande seconded and all approved the motion.

FRIENDS Report: Groskopf reminded the board of the FRIENDS annual meeting on April 25 at Fairmount. Heather Longoria from QC Bank & Trust will be up for appointment to their board that evening. Imming, Groskopf and FRIENDS Board members Patrick McElyea and Laura Genis met with the feasibility study consultant when she was in town for an interview.

Finance Committee: No report.

Personnel Committee: Roba and the committee will begin Groskopf's evaluation process. Anderson will send peer reviews from supervisors to the committee.

Director's Report: Groskopf presented what she knew about the newly passed Iowa legislation on gun rights and how it may impact weapons carried in the library. Currently we have a no weapon policy as part of the behavior policy. Early conversation with the city attorney leads her to believe that will not be enforceable as of July 1. There may be a difference for the Main Library since CAA is located at that building. She hopes to find out more from school district, parks department and state librarian. Board encourages declaring a position at the May or June meeting and making any updates needed to the behavior policy before July 1. The LED lighting project for Main Library is now a simplified version of the original that includes replacing the architectural grid lighting with the first phase. There may be a grievance or two coming to the board. The Eastern café request for proposals through city purchasing garnered no interest. We are now free to solicit vendors that are interested in renting the space. One party displayed an interest recently but no business plan has been presented. Roba is willing to assist if needed. No news on the United Way grant submitted earlier this year. Grant requests were made to SCRA and RDA for Main 50th project. Priest shared a handout he created using larger Iowa libraries circulation, collection and population numbers to compare with recent decrease in circulation in Davenport. He also ran a report showing Davenport Public Library owned items that compares total FY16 circulation and nine months of FY17. These numbers look hopeful that DPL owned items won't be as drastic of a drop in circulation totals. In looking at DVD and CD circulation statistics, those may be dropping off due to streaming movie and music services.

New Business: Groskopf presented the Sex Offender Policy for review. It is based on Iowa code and only pertains to those convicted of sex abuse against minors. Permission to be on property has not been granted by any of Davenport's library directors since this policy was created but we do allow them to obtain a card so they can place holds and have another person come to pick them up. Cooper motioned to approve the policy as presented with no changes. Roba seconded the motion and all approved.

Old Business: Imming and Groskopf are still working with the mayor on finding a replacement board member for the Trustees. They have a meeting with him on Wednesday, April 19 at 2PM. There have been challenges on finding participants for the feasibility study and scheduling them with Library Strategies for an interview. The goal is to meet with 15 potential donors to interview. One participant thought there should be more public funding as only 10% funded by the city was presented to him. Groskopf noted if the city's contribution for CIP projects for air handlers and lighting at Main are included, and if the board is willing to earmark a portion of the levy reserve for the project, it would get to 40-45% city contribution. Roba suggested asking a few former Trustees' help to reach out to some on the list to encourage participation in the study. The board members present took a look at the list and many passed along to Moore that they would reach out to names on the list and will see if they could schedule them in when Library Strategies

is in town on May 9th-11th. Moore shared a schedule and the letter sent a couple of months ago for talking points and will send the consultant's presentation. On the topic of the board utilizing a portion of the levy money for the project, Groskopf reported that Finance Director Brandon Wright would like to keep a minimum of \$300,000 on hand. That would leave around \$250,000 that could be used, if needed, for the project. Casillas recommended reaching out to the Regional Development Authority director if that is approved so they know we have additional city funds committed to the project. Imming will place this topic on the May agenda.

With no further business, Lance motioned to adjourn at 1:02 p.m. Casillas seconded and all approved.

Respectfully submitted,
Kasey Shipley, recorder