

On Tuesday, June 16, 2015, President Steve Imming called the monthly meeting of the Library Board of Trustees to order at 12:07 p.m.

Present: Matt Casillas, Craig Cooper, Jimmy Holt, Steve Imming and Judie Lance. Tom Engelmann arrived at 12:09. Absent: Dave Iglehart, Amanda Motto and Sylvia Roba.

Others present: Greg Lundgren, Immediate Past President/Ex-officio; Amy Groskopf, Library Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; and Kasey Shipley, Recorder.

1. Consent Agenda
 - a. Roll Call
 - b. Approval of Agenda
 - c. Approval of May 11 and May 19, 2015 meeting minutes
 - d. Financial Reports

Casillas motioned to approve the Consent Agenda with a second by Holt. All present approved.

2. Reports

FRIENDS Report: Groskopf noted the FRIENDS appointed a new board member, Laura Genis-Campbell. She works at Wells Fargo in Wealth Management. The FRIENDS discussed programming support amounts for 2016 and matching funds for a grant application that will be voted upon next month.

Finance Committee: Engelmann had no report. With a question of budget planning raised, he said the city departments start in the fall, council gets their first look late in the calendar year or early in the next year and that is when the board will know how things sit.

Personnel Committee: Lance did not have a report. Imming welcomed Groskopf to her first meeting as Library Director. Many comments were made of the nice articles in the media regarding her hiring as director.

Director's Report: Illinois RiverShare libraries met last week as a group and the whole group meets later this week. Groskopf expects an announcement on their intentions to either leave or stay in RiverShare at that meeting. The café space at Eastern is serving as a wi-fi space with internet available to those with wireless devices and tables to use. The café space at Fairmount can be retrofitted as a small meeting room, without any AV equipment, at an estimated cost of \$4,000. This would include removing the café equipment and sending to city auction and installing tile where casework had been located. Eastern is having a 5th Anniversary party on Saturday, July 11 at 2 p.m. Engelmann volunteered to speak at the program as a representative of the board. He was on the city council when Eastern opened. In the fall edition of the quarterly newsletter, Groskopf would like to have a board member's profile included. Lance volunteered to go first. Special Collections Librarian opening has been filled by a part-time librarian. This applicant had the most experience and seniority was bypassed. A grievance may come to the board.

Old Business:

CAA Lease—As it was not in their contract, the DCSD will not pay the expense overage from last year. The lease language is being updated by city legal and Groskopf will pass along the draft when it comes to her. This will be on the agenda for voting in July.

Sponsorship Policy—There was much discussion of the draft policy and ended with Casillas and Cooper volunteering to review and revise the draft, possibly recruiting Motto for assistance. The board policy may be

a broader view with a FRIENDS policy more specific. Sponsorship Policy may be better as a separate document from Gift Policy and keep procedure out of the policy. Large donations need to be directed through the FRIENDS whenever possible as they are the non-profit, fundraising foundation of the library. Possibly have a committee of Trustees and FRIENDS Board members and see if fundraising director from Genesis could meet with them to share some of what their non-profit does and how they do it; legacy giving, giving levels, policies and such. Engelmann noted the need to get this in place as fundraising for Main renovations is coming up quickly.

New Business:

50th Anniversary Plans—Moore plans to submit grants to SCRA and RDA in the fall to request funding for a study that would include hiring an architect/designer to see what is needed in the space at the Main Library. Take the goals found there to begin a capital campaign to fund renovations. With two board members that have experience with the Riverboat boards, matching funds look good on the application if the FRIENDS can commit the funds. Expected cost for study would be \$35,000-40,000. For July meeting, Imming would like to look at the strategic plan and goals accomplished or what the status is of the goals set. He will send a link to an email he received from ALA regarding what other libraries are doing and what is working in innovation.

With no further business, Engelmann motioned to adjourn at 12:59 p.m. Holt seconded the motion and all present approved.

Respectfully submitted,
Kasey Shipley, Recorder