

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:02 p.m. on Tuesday, February 21, 2017.

Present: Matt Casillas, Craig Cooper, Tom Engelmann, Steve Imming, Amanda Motto and Malavika Shrikhande. Absent: Judie Lance and Sylvia Roba. Guest: Patrick McElyea, President of the FRIENDS of the Davenport Public Library.

Library staff: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; Kasey Shipley, recorder.

Engelmann motioned to approve the consent agenda with a second by Shrikhande. All approved the motion.

FRIENDS Report: No report; February meeting canceled.

Finance Committee: No report by Engelmann.

Personnel Committee: No report.

Director's Report: Groskopf suggested strategic planning for 2018-2021 be held after the United Way grant results are known in May. If awarded, that will impact the programming strategy heavily. Plans are to hold meetings in the fall to develop a plan. There may be a grant to apply for board capacity building through Community Foundation. With leftover capital improvement project funds in city facilities the exterior lighting cans, which contain asbestos, will be removed. Second grade tours continue and some are returning to receive their incentive. Staff will review stats in six months to check card usage.

New Business: Some handouts of re-branding samples were shared. There will be changes in website, FRIENDS logo, new banners outside of all library locations. There will be an unveiling at the staff in-service in March with a soft roll-out during National Library Week in April when we hope to have banners hung. From there logo will be changed as reprinting of materials is done. Shrikhande suggested having the social media addresses on handouts. She also asked if it was economical and feasible to work with the Creative Arts Academy on a special library card that could include some photos students take of the area/library. Imming is working with the mayor's office on finding candidates for Board of Trustee vacancy. Let him know if you have anyone else in mind. The board policy, "Confidentiality of Library Records" was shared. Groskopf will check Iowa Code cited for accuracy and Shrikhande will review American Library Association's website for any updates regarding Homeland Security. Please bring any revisions to March 21 meeting.

Old Business: For Main 50th project, Groskopf shared the list of names brainstormed at the first meeting of the feasibility study team on February 9. If you have any suggestions for names to include or delete from this list, please let her know. Library Strategies plans to send the letter the week of March 6 and schedule interviews April 10-12. Grants may be submitted for "projects within the project" to SCRA and RDA in the spring cycle. Board training will be held as there is time left after regular monthly board meetings. A topic suggested by Groskopf include State Library funding; what it is and what we can use it for. There are also Pew research studies on trends in libraries that be sent to read ahead of time and discussed as time permits. Any other ideas, pass along to Groskopf.

Other Business: Shrikhande noted there will be a panel discussion on feminism at Eastern on March 4, 12-2PM.

With no further business, Engelmann made the motion to adjourn at 12:37 p.m. Cooper seconded and all approved.

Respectfully submitted,
Kasey Shipley