

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:01 p.m. on Tuesday, January 17, 2017.

Present: Matt Casillas, Craig Cooper, Tom Engelmann, Steve Imming, Judie Lance, Amanda Motto, Sylvia Roba and Malivika Shrikhande. Absent: Jimmy Holt. (His resignation approved later in meeting.)

Library staff: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Sue Anderson, Operations Manager; Kasey Shipley, recorder.

Roba motioned to approve the consent agenda with a second by Engelmann. All approved.

**FRIENDS Report:** Groskopf reported the FRIENDS have selected Library Strategies, a consulting firm that is a branch of the Friends of St Paul (MN) Public Library, to do the feasibility study. The FRIENDS' annual meeting will be held April 25<sup>th</sup>.

**Finance Committee:** Engelmann noted spending is on track. Groskopf is monitoring the state budget and how it may impact the State Library.

**Personnel Committee:** No report.

**Director's Report:** Requests for proposals for a café at Eastern will be in motion soon. The library will utilize the city's bid system for this process. Vendors interested can be included if you share their email address with Groskopf. Also working on soliciting bids for lighting project at Main.

**New Business:** The next step of the rebranding/logo project is to go back to DMW with selected logo. The Board was notified of Trustee Jimmy Holt's resignation. Engelmann motioned to approve the resignation. Cooper seconded and all approved. Discussion of prospective board member qualifications, skill sets and experiences ensued. It would be helpful to find someone with construction or fundraising experience with upcoming library projects. Utilizing social media to alert public of vacancy to aide in creating a pool of applicants was suggested. Mayor makes appointment to the library board.

**Old Business:** Groskopf will send more information in an email regarding the feasibility study team.

**Other:** Imming invited the board to attend the opening of the exhibit A Place for All People at the Main Library on Wednesday, January 18 at 6:30 p.m. Engelmann noted an attendance list to the president quarterly may be helpful in tracking any absences of board members more proactively.

With no further business, Engelmann motioned to adjourn at 12:35 p.m. Roba seconded and all approved.

Respectfully submitted,  
Kasey Shipley, recorder