

Board President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:02 p.m. on Tuesday, April 17, 2018 at the Library Director's Office of the Main Library.

Present: Matt Casillas (12:05), Craig Cooper (12:03), Steve Imming, Judie Lance, Amanda Motto, Naghme Motto, Sylvia Roba (12:03) and Malavika Shrikhande.

Absent: Tom Engelmann.

Guest: Scott Schaefer from Connect Coffee House.

Library staff: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Jennifer Williams, Operations Manager; Tracy Moore, Development Director; Kasey Shipley, recorder.

Lance motioned to approve the consent agenda with a second by Shrikhande. All approved.

Public with Comment: None

FRIENDS Report: Groskopf reported the FRIENDS have two members to serve on the capital campaign committee. One co-chair position is filled and they are still working on filling other co-chair position. The FRIENDS' Pub Crawl was held last week and made a profit of \$730. Many good ideas came from this first effort and they plan to hold another next year. Very good publicity for the event was received from the media.

Presentation:

Imming moved Scott Schaefer's presentation to this position in the agenda from New Business.

Schaefer runs Connect Coffee House at NorthPark Mall. They work with One Voice QC, a faith-based group that brings Evangelical congregations together. His goal is to lease the café space at Eastern and serve the same menu they have at the mall location that includes coffee drinks, smoothies and pastries. Hours envisioned are 8 a.m. to 9 p.m. daily. We will need to consider carefully whether having a business with a strong religious focus is compatible with the mission of the Library to be a space where everyone feels welcome and that does not advocate or promote any religious or political beliefs or opinions. Schaefer stated there would not be religious pamphlets available for the public in the café space at Eastern as there are at the mall location. Any posting would have to pass the library's posting policy guidelines. Schaefer thanked the group for their time and departed. There was some discussion by the board over concerns in mixing a religion-based business with the library but felt if the lease came to them with language that addressed it, it could be approved. The next step would be a lease brought to the board. There is no timeline set by the potential vendor for when he would want to start, and there is some rearranging of FRIENDS book sale materials and cleaning that would need to take place beforehand.

Finance Committee: No report.

Personnel Committee: Roba had no report.

Director's Report: Groskopf thanked the Trustees for providing donuts for staff on Library Worker's Day last week. It was very appreciated by staff! Public Works was consulted regarding the Food Forest proposal presented at the March meeting. Their main concern is spacing the trees to make mowing by contractors feasible and not increase cost for grounds maintenance. Groskopf expressed this to the leader of the group and that we were willing to begin with fruit and nut trees that address the spacing concerns. He seemed happy with that start and will provide a drawing to-scale of the proposed plantings and species of plantings to Groskopf. The library was very excited to receive the grant from a Community Foundation donor to pay juvenile fines and inviting those kids back to use their cards. Shrikhande asked about the new Mobius partnership and how those items are found in the catalog. Groskopf replied the link for that catalog will be on the sidebar, and if no results are found in a search it will prompt you to edit the search or offer a link to the expanded catalog.

New Business: Groskopf presented the Privacy Policy for discussion. She would like to beef up the definition of transaction to include conversations with customers. There was some discussion of third party vendors, like Overdrive

for e-Books. They collect the card number and, with a warrant, may have to turn that over to authorities. Imming questioned if only the barcode would be provided, and Groskopf confirmed that is all they have with that service. Imming had a question on page two, third paragraph and what it means. Groskopf said we get the number and titles of downloads our cardholders perform but not their personal information. A question was asked regarding the genealogy databases and family names searched. Ancestry.com is used in the library only and closing the session clears search information. Our public computer login information goes away overnight. Items checked out retain the patron information for two checkouts in case there is damaged discovered with the item. Groskopf will add amendments to the document to present at May meeting. Shrikhande shared some information she would like to explore that is in line with the Strategic Plan goal of Access & Awareness. The Riverbend Food Bank has a backpack food-packing event she'd like to see the Board, and possibly FRIENDS Board, volunteer to help at in the fall. They are open to us providing a library brochure in the backpack to bring awareness to our services. To engage a diverse population, she'd like to see the library work with the Affirmative Action Committee of the City of Davenport. Related to the Q2030, there is an Archives Crawl group she put the Special Collections supervisor in touch with and they are having a planning meeting today. She'd like to see the Trustees and FRIENDS involved with that group. While very expensive at \$2100 for a table of 10, there is a Figge event for the Maurice Sendak exhibition opening. She doesn't expect that to be of interest due to the cost, but would like to be involved in book-type events such as that as part of the Trustees. The Iowa City Public Library has a blurb and photo of their Trustees and she'd like to see that on our website. At the Bettendorf Public Library, they have a creation drop-in studio that is free and they have Figge specialists conducting those events. Would this be a good partnership for the library and the Figge, she wondered. Roba thanked Shrikhande for her fine ideas and appreciates her sharing. Shrikhande will pursue finding dates in the fall for the food bank backpack event as some expressed an interest in participating.

Old Business: Some edits were suggested to the Materials Selection Policy for language in Part 1, third paragraph, relating to who the author is and what they think. Groskopf will present those edits at the May meeting. For Main 50th updates, Groskopf has a call this week with Legat Architects to discuss specifics. Some are ADA-compliant related such as the entry, porch and second floor restrooms. Also the CAA space and sorter placement will be discussed.

Imming reminded the Trustees the FRIENDS' Annual Meeting is tomorrow at 6PM at the Main Library. Please fill out your financial disclosure form. Birdies for Charity will be coming in the mail.

N. Motto motioned to adjourn at 1:07 p.m. Shrikhande seconded the motion and all approved.

Respectfully submitted,

Kasey Shipley, recorder