

On Tuesday, May 17, 2016, President Steve Imming called to order the monthly meeting of the Davenport Public Library Board of Trustees at 12:03 p.m.

Present: Matt Casillas, Tom Engelmann, Jimmy Holt (12:30), Dave Iglehart, Steve Imming, Judie Lance and Amanda Motto. Absent: Craig Cooper and Sylvia Roba.

Others present: Greg Lundgren, Ex-Officio; Patrick McElyea, President, FRIENDS of DPL; Amy Groskopf, Library Director; Michael Priest, Assistant Director; Tracy Moore, Development Officer; Kasey Shipley, recorder.

Engelmann motioned to approve the consent agenda. Casillas seconded and all present approved.

FRIENDS Report: McElyea reported the FRIENDS will be working on the Gift Acceptance Policy for June meeting and they approved the Celebrate the Printed Word payment to the library for the upcoming fiscal year of \$4300 per quarter.

Finance Report: No report from Engelmann.

Personnel Report: No report from Iglehart.

Director's Report: Groskopf reported the first meeting with Legat will be Wednesday, June 1. Included will be staff from a committee that has been working on smaller ideas for Main the past few years along with a couple of Trustees and FRIENDS' Board members. Likely to be a 9:30 or 10 start time and would run up to two hours. A notice will be emailed when time is determined. The second day may be split into two half days with the first being June 21 and Legat would present the design options they've fleshed out to the board at 11 a.m. Another with staff, FRIENDS and community members would be another half day. Brandon Wright, city finance director, is available to attend the June 21 board meeting to review levy spending as it relates to the library budget. Groskopf will arrange his attendance. Also on the June meeting agenda will be a Creative Arts Academy Lease for the upcoming school year. Draft has been sent to city legal for review. The Eastern Avenue Branch driveway repairs may not get done this fiscal year. The city does not have a contractor lined up at the time and quotes have been slow to return. The \$10,000 that was moved will be spent on other repairs needed, such as the AC repairs at Main for \$3000. Summer Reading Program kickoff is June 4, 1-4PM at Fairmount and there will be a kickball tournament at Eastern the same day with Parks & Recreation Department. The Quad City Chamber of Commerce had a Q2030 meeting in the Large Meeting Room last week and were complimentary of the new audio-visual equipment and refreshed space. One question from the board on the Day Foundation grant funding a half-time position. It is a temporary position that will be setting up the framework for the program and training volunteers. Lundgren suggested a piece of the planning for Main's renovations include meeting with other downtown developers and stakeholders such as the Eastern Iowa Community College, bank building owner and Davenport Community School District for CAA future needs as the landscape may be changing with new projects. He is willing to facilitate a meeting with people he knows involved in the projects.

Old Business: There are two board candidates that have filed papers with the mayor's office to become Trustees. Imming and Groskopf met with them both and feel either would make a great addition to the Board. Sally Crino works at St Ambrose as the Associate Vice President of Advancement in fundraising for the school. Malavika Shrikhande works in the St Ambrose Library and attended the Citizen's Academy. Engelmann asked about re-appointments. Groskopf let the mayor know that Engelmann and Casillas were both interested in serving a term and she believes those reappointments will be made.

New Business: Nothing to present for the Meeting Room Policy this month. The behavior policy needed to have "unattended belongings" added to have in print and the other items were reviewed and updated. With no further questions, Engelmann motioned to approve the changes to the behavior policy with a second by Iglehart. All present approved. No close-out documents from Hodge so the retainage payment will be moved to the June meeting. There is still some videoconferencing equipment that is not finished in the small meeting room.

Presentation 12:25-12:40: Davenport READS. Groskopf is a member of the Davenport READS committee and they hope to present the same information to the City Council and Davenport School Board in June.

Davenport READS

Goal: to promote reading and literacy for all ages

Partners: Davenport Community Schools, Eastern Iowa Community College District, Bi-State Literacy Council are major active partners. United Way of the Quad Cities Area is becoming more active.

Current activities:

- Bi-State Literacy Council grant to create online guide to literacy resources in the Quad Cities

- workshop held for community members who are involved in literacy efforts

- READ card: Implemented Dec 2015. 68 cards issued to date.

- automatic registration of DCS student's into our library database? Currently working on data mapping and logistics as to how this might be implemented.

- Summer outreach to Summer Intensive sites for Davenport Schools: as a trial we have selected 8 locations to visit every other week. We'll look closely at our response to this program to make future plans.

- library card sign-up offered as part of schools registration. Over 3200 items checked out to these patrons YTD.

- signs in public buses: direct reading/literacy advocacy to riders in both English and Spanish.

- Seamless registration for Imagination Library for parents registering for library cards for their young children.

Future plans:

- continue to build partnerships with other organizations to enhance literacy

- evaluate current activities to increase effectiveness

- look for new/additional funding sources that will support these goals.

Before adjourning, Imming noted that June 1 will be Groskopf's first anniversary as Library Director. Holt motioned to adjourn at 12:44 p.m. with a second by Casillas. All approved.

Respectfully submitted,

Kasey Shipley, recorder