

DAVENPORT PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES OF THE DECEMBER 17, 2019 MEETING

Board President Steve Imming called the monthly meeting for the Davenport Public Library Board of Trustees to order at 12:05 p.m. on Tuesday, December 17, 2019 in the Small Meeting Room of the Main Library.

Present: Tom Engelmann, Steve Imming and Amanda Motto (12:11 arrival) in person. Naghme Motto, Sylvia Roba and Malavika Shrikhande attended remotely via Go To Meeting. Absent: Matt Casillas, Craig Cooper and Judie Lance.

Guests: Laura Genis, President of the FRIENDS of the Davenport Public Library; Marion Meginnis, 3rd Ward Alderman/council liaison to the library.

Library Staff: Amy Groskopf, Library Director; Lexie Reiling, Assistant Library Director; Jennifer Williams, Operations Manager; Kasey Shipley, Recorder.

Engelmann motioned to approve the consent agenda with a second by Shrikhande. All approved and the consent agenda passed.

Public with Comment: None.

FRIENDS Report: Genis reported the FRIENDS received a \$25,000 pledge from Ascentra Credit Union for the Capital Campaign. Quad City Bank & Trust cannot give more than the \$1,000 donation. The Special Events committee has scheduled a ticketed fundraising event on April 30 to kick off the public phase of the campaign. The goal is to create a buzz and excitement for the project. There are many asks out for the campaign. 2020 may see a request from the FRIENDS to the Trustees to use Levy funds for the project.

Finance Committee: Engelmann noted the budget recap shows most expenses at or below the percentage of the year it covers.

Personnel Committee: No report.

Advocacy Committee: Shrikhande spoke with Riverbend Foodbank and they do not need Fairmount as a distribution location until spring or summer. Recycle the Runway is in April and there is a TedX Youth event on March 29 at the Putnam for possible Board outreach opportunities.

Director's Report: Groskopf and Imming met with two incoming aldermen. Both are interested in the library and found the information provided about library services helpful. Groskopf reported that the request made by Imming to the City Finance department to expand hours at the branches is still on the table at this point in the budget process. A project manager will be assigned to the Main renovation from the City. Eric Gravert, who attended meetings with the architects in the early phase, is likely to head the project. Don't be surprised if you see the Outreach Vehicle in Bettendorf when it begins service. Some of the social service groups requesting visits have locations in Bettendorf. With the 2020 Census coming up, and Meginnis being the chairperson for the City's Complete Count Committee, the library will have a role. Federal funds received by the city rely on census information. The library would like to be a partner and the trustees believe it sounds like a library-type program so there is not a need for approving it formally. The biggest push for returning census forms is Mid-March through April, but submissions will be possible through August. Meginnis reported they are still hiring; the wage that began at \$15 per hour is up to \$21 per hour.

Council Liaison Report: Meginnis said council chambers will be back in order for the January 8 meeting with updates to the audio/video system complete. Saturday morning budget meetings will be held January 11 through February 1. Party in the Parks will be held again this year; two parks per month from May through August. She again thanked the library for being a great partner in the program last year. Alderman Maria Dickmann is the chair for that committee this year. Viking Cruise stops are coming to the riverfront in a couple of years. It is possible that the Special Collections

department may be a draw with the genealogy resources offered. Architectural tours that would include the new historic district the library is part of could be something they offer.

New Business: Discussion took place of possibly having a coffee cart at the Main Library, as was suggested to Groskopf by a FRIENDS Board member who has a family member in the restaurant business. Engelmann noted it was worth looking into. Some points to clarify would be liability, hours of the service and where it would be in the library. The trustees would like Groskopf to pursue for more information keeping those questions in mind.

Old Business: The revisions to the Non-Discrimination and Harassment Policy were brought to the board for approval. Engelmann motioned to approve with a second by A. Motto. Many suggestions were made for edits during the discussion period and Engelmann motioned to table until next meeting. A. Motto seconded the tabling and all approved. The revised by-laws were presented next. Engelmann motioned to approve with a second by Shrikhande. There was no discussion and all approved. The last item on the agenda was the Strategic Plan implementation for 2020. A. Motto motioned to approve with a second by Engelmann. There was no discussion and all approved.

With no further business, Engelmann motioned to adjourn at 12:53 p.m. Shrikhande seconded and all approved.

Respectfully submitted,
Kasey Shipley, recorder