

On Tuesday, June 18, 2013 Immediate Past President, Ken Croken, called to order the regular monthly meeting of the Davenport Public Library board of trustees at noon.

Present: Marie Christian, Ken Croken, Tom Engelmann, Dave Iglehart, Steve Imming, Judie Lance & Sylvia Roba. Absent: Greg Lundgren & Tracy Schwind.

Others present: KennethWayne Thompson, Library Director, Amy Groskopf, Associate Director of Library Resources, Stephanie Schulte, Associate Director of Customer Services, Sue Anderson, Operations Manager and Karen Neal, recorder.

Imming made a motion to remove the approval of the Programming Policy from the Consent Agenda with a second from Christian. Motion passed with all ayes.

Roba then made a motion to approve the remaining items on the Consent Agenda with a second from Imming. Motion passed with all ayes.

#### 1. Consent Agenda

- Roll Call
- Approval of Agenda
- Approval of May 21, 2013 board minutes
- Financial Reports

First off, Imming wondered if approval of policies might better be placed under New Business, for instance. Being a policy-making board, would that be more appropriate than simply the Consent Agenda?

Programming Policy – Imming asked the reasoning for the new Policy. Thompson offered that, while there are procedures in place for programs, there is no policy that gives the programming and public relations staff thorough and consistent direction. By so doing, the policy will allow staff to better streamline the offerings and become more efficient. Discussion and questions were asked on a few specifics of the policy. Christian then made a motion to approve the Programming Policy with a second from Imming. Motion passed with all ayes.

#### FRIENDS' Report

Croken commented that he spoke to FRIENDS board president, Ian Russell, over the weekend and Russell is buoyed by Thompson's new energy and ideas. Thompson mentioned some fundraising ideas/activities that he has offered to the FRIENDS board including a "dine out" event, "Better World Books" whereby the FRIENDS would be paid to offer some of the excess book sale items to developing countries and a fundraising project to raise money to renovate the first floor meeting room space, formerly the children's area and also currently called the RAM room.

#### Committee Reports

Finance – Engelmann reported that, per his intentions articulated at last month's meeting, he did express his concern to a couple of the aldermen about the cuts to the library budget to fight the flood. And, in fact, Thompson commented that the City Manager, Craig Malin, had called him this morning and wondered if Thompson had approached aldermen about budget concerns. Thompson explained to Malin how and what money was withdrawn from the Library budget and the resulting impact. Since the last board meeting, Thompson found out that there were departments that did not contribute to the flood cause because they were already operating in the red. Based on what the QC Times reported as the total cost of the flood fighting efforts, board members concerned that a disproportionate withdrawal was made from the library budget – wherein that money had already been identified for items or projects already ordered and/or contracted. Croken asked Engelmann if he would convey to the aldermen that it was/is the board of trustees questioning the methodology of the budget cuts based on the information shared by Thompson. The Board of Trustees invites

Malin to come to one of the board meetings for a firsthand discussion about the budget rather than third party conversations.

Personnel – Roba and Thompson had discussed previously that the board would plan to do a six month performance evaluation. Roba will work with Anderson on the process.

Planning – with the end of the fiscal year approaching, Imming asked for an updated report on where we stand with meeting goals on the Strategic Plan.

Marketing – no report.

Buildings/Grounds –

- Thompson reported that new countertops have been installed in the 2<sup>nd</sup> floor public restrooms...what an improvement.
- We are waiting for the next significant rain event to see if we have, in fact, successfully identified (around and on the ductwork on either side of the HVAC unit) and fixed all leaks on the Fairmount roof. Thompson is fairly confident and feels we are closer than we've ever been in laying this problem to rest.

Director's Report

Thompson shared some "love notes" from patrons, young and old. Croken said he would like to take some of those notes to a Council Meeting to share, especially the one from the young man who used the library's public computers to create a resume, then used the computers to search for a job and now is starting a new job thanks to the availability of library computer resources. A parent also shared that he was chastised by his daughter for suggesting they go to a video store to rent a movie when the library was the "better place to go"!

Thompson shared some of the highlights of the Director's Report that was included in the board packet. Within that report he included "those kinds of partnerships to shake hands with":

- Casa QC – that supports the "Create Young Readers" idea in the Strategic Plan.
- QC Symphony for a literacy-based musical series at the library.
- Scott County Mental Health – Library will be launching a story time at Main for children from, for example, shelters, in conjunction with Scott County staff engaging those parents at the same time in another part of the library.

He also reported a "Read Away Your Fees" project in September wherein youngsters, for every 30 minutes of reading in the library, \$1 would be waived from their fine balance, for instance.

A carnival-themed "Library Card Drive" will be held at the Eastern Avenue Branch Library on Saturday, September 21<sup>st</sup> from 10-2. The FRIENDS are expected to be on hand, as well, to man a table to boost their membership numbers. KWQC is offering a free promotional spot for the event, as well.

Engelmann offered that he had occasion to see Joel Franken who is one of the individuals behind the effort to create the Fine Arts Academy. Thompson commented that he continues to work with that collaboration and the Library could, hopefully, support the effort and offer a renovated RAM Room as their Media Center.

Thompson is meeting with the QC Arts folks and City Risk staff this afternoon to continue to fine-tune details about the anticipated murals for the 1<sup>st</sup> and 2<sup>nd</sup> floors. He has asked the mural creators to bring three concepts to the table for consideration. City Risk will oversee the safety aspects of the job. Thompson believes the FRIENDS will be supporting this endeavor and, in so doing, the mural will recognize their support.

Thompson provided brief clarification of the virtual Google tours being executed of the three library buildings.

The entire inventory surplus stored in the RAM room was placed on the city auction site and will be removed next week.

New Business – Croken commented that, on behalf of the board, they are excited for the vitality being reflected in Thompson's ideas and planned activities. When asked how staff is reacting to his new ideas, Thompson shared that he has been welcomed by all. Lance also noted and applauded the concise monthly Director's Reports included in the board packets.

With no further business, Engelmann made the motion to adjourn the meeting at 12:39 with a second from Roba. Motion passed with all ayes.

Respectfully submitted,

Marie Christian, Secretary