

On Tuesday, April 21, 2015 Vice President, Tom Engelmann, called to order the regular monthly meeting of the Library Board of Trustees at 12:06 p.m.

Present: Matt Casillas, Craig Cooper, Tom Engelmann, Jim Holt, Judie Lance, Amanda Motto & Sylvia Roba.  
Absent: Dave Iglehart and Steve Imming.

Others present: Amy Groskopf, Interim Library Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; and Kasey Shipley, Recorder.

1. Consent Agenda
  - a. Roll Call
  - b. Approval of Agenda
  - c. Approval of March 17, 2015 meeting minutes
  - d. Financial Reports

Casillas motioned to approve the consent agenda with a second by Lance. All present approved the motion.

## 2. Reports

**FRIENDS Report**—Groskopf reported preliminary fundraiser earnings of \$762. About 40 people attended, but there were donors that gave and couldn't attend the event.

**Finance Committee**—Engelmann noted budget reports are in packet.

**Personnel Committee**—No report.

**Director's Report**—Illinois RiverShare libraries are considering leaving the consortium, but that will be up to their boards. There would be a big impact on patrons that are used to the Iowa and Illinois Quad City libraries sharing a catalog and resources as they have for nearly four decades. The soft launch of the TechKnow lending library took place last week at Fairmount Branch. There are five electronic devices now available for checkout with more to be added soon. Staff members are participating in SharePoint meetings this week to determine what our library "intranet" will look like with the coming upgrade. An option to explore with this software is an "app" for board members to get documents on iPads or other personal devices. With positive feedback from board members present, Groskopf will explore this avenue. The Marketing & Programming Department will change their name to Youth Services & Programming on May 1. Staff will continue to do marketing and public relations in that department, but the need was there to have Youth Services in the department name to aid customers and staff in recognizing what the department does cover.

Board input on Director's Report: Engelmann reports that Joel Franken from Creative Arts Academy is pleased with the cooperation they've received since coming to the library in the fall. In a question related to the Supervising Librarian positions, Anderson noted there were a good number of qualified applicants for both open positions.

## 3. Old Business

A special meeting has been scheduled for Monday, May 11 at noon where the board will go into closed session to discuss Library Director Vacancy.

Creative Arts Academy lease is with city attorney for his review. Cost increase of \$650 per month is included.

Review of Sponsorship Policy is with the city attorney for an opinion on gift refusal language.

4. New Business

Groskopf created a RiverShare fact handout noting shared services and library locations in the consortium. If concerned with loss of Illinois libraries from RiverShare, feel free to contact Trustee colleagues at those libraries.

Iowa Urban Public Library annual statistics report was shared. Groskopf took one line, “cardholders as a percent of population” and created a graph to compare Davenport to nine other larger Iowa libraries. Some of the data may not be comparable as we all may not follow the same guidelines. (Ex: Davenport deletes users annually that haven’t used their card in three years to keep data current. Other libraries may not follow that guideline.)

The Strategic Plan 2014-2017 was shared with Groskopf’s notes of actions (“o”) under each goal. Engelmann looks forward to future actions on the plan and this may be a good way to gauge the progress.

The Loitering Policy was presented for review and edit at May meeting. Please bring any changes you’d like to see to the policy.

5. With no further business, Cooper motioned to adjourn meeting at 12:56 p.m. with a second by Casillas.

Respectfully submitted,  
Kasey Shipley, Recorder