**Davenport Public Library** 

**Covid-19 Pandemic Policy** 

The Davenport Public Library Board of Trustees establishes this policy in response to the current Covid-19 Pandemic. These policies supersede specific portions of the other Board Policies referenced and will be in effect until rescinded or updated by the Board of Trustees.

- 1. Library materials will be available only via curbside or drive-up service; only patrons using public computers, fax machine or scanner, or who have appointments in Special Collections will be allowed in the buildings. (Board approved 11/17/2020)
- Unattended Children: Unsupervised children age 10 and under are not allowed in the Library. (Behavior Policy item 30 currently states that as age 8)
- 3. Any behavior that endangers the health and safety of others, including not following library guidelines for social distancing, are prohibited. (Behavior Policy item 1 currently does not mention social distancing)
- 4. Meeting rooms are unavailable to the public (Use of Meeting Rooms policy)
- 5. With the exception of patrons using computers, and at the discretion of the library director, patron time limits may be increased to 30 minutes. Special Collections may begin research appointments of one hour. (addition to Behavior Policy; superseded by item 1)
- 6. To allow effective social distancing, the number of patrons allowed past the security gates at each building will be limited at the library director's discretion. This number would not include patrons in the bookstores, lobby or leased space. Social distancing must still be maintained between both patrons and library staff. (superseded by item 1)
- 7. If required for Covid-19 contact tracing, the library will release patron information to authorized public health officials. This information will be limited to the name and address of patrons who were served by a staff member who later tests positive for Covid-19. (Privacy Policy)

Board approved 5/19/2020; revised 6/16/2020; revised 7/21/2020; revised 11/17/2020.