

On Tuesday, September 15, 2015, President Steve Imming called the monthly meeting of the Library Board of Trustees to order at 12:05 p.m.

Present: Jimmy Holt, Dave Iglehart, Steve Imming, Judie Lance, Sylvia Roba, Amanda Motto (12:07) and Tom Engelmann (12:17). Absent: Matt Casillas & Craig Cooper.

Others present: Aldermen Barney Barnhill, Jeff Justin, Jason Gordon & Gene Meeker (12:12); Interim City Administrator Corri Spiegel, Finance Director Brandon Wright, Budget Analyst Mallory Merritt; Library Director Amy Groskopf, Operations Manager Sue Anderson, Development Director Tracy Moore, Recorder Kasey Shipley.

Introductions were made around the table and room.

Groskopf presented Library Core Competencies, a PowerPoint presentation to the council members and board. The services selected that the council wanted to hear more about were "Maintain three library facilities", "Provide programs for children and teens", and "Provide outreach programs for the elderly/homebound". Upon conclusion, Justin asked what percentage of funding the FRIENDS of the Davenport Public Library provided to the library. Without percentages at hand, Groskopf noted they committed around \$30,000 between programming and grant support for this fiscal year, along with approximately \$16,000 from the Celebrate the Printed Word Endowment. Another question was asked related to loitering at Main and Groskopf reported it has decreased due to a Per Mar guard in place the past year. There is concern of the cost of upkeep in three buildings. Groskopf noted there was a study done by an engineering firm a few years ago regarding the physical building needs of the Main Library and the list is slowly being worked through with CIP funds. With a question of future decrements, Wright noted it is likely to happen when a GWI (general wage increase) goes into effect and the tax base growth is down. The Library Levy is at its maximum amount.

FRIENDS Report: Imming attended the FRIENDS meeting on September 8. A survey was conducted for Summer Reading Program participants and 99% of returned surveys indicated they would continue to visit the library. The 1% was moving out of town. The bookstores at the branches had a total of \$3000 in sales for August.

Finance Committee: Engelmann had no report but noted that budget comparison for year looks on track.

Personnel Committee: Iglehart sent the board information regarding Groskopf's performance review plan and goals from the Strategic Plan. He will work with Shipley in planning a time for the board to get together with Groskopf.

Director's Report: Groskopf asked if the board has objections to looking at re-opening the café at Eastern. One board member was against and others at the meeting seemed open to exploring the option as long as there is a solid business plan in place for anyone responding to a Request for Proposal. Other suggestions include snacks, smoothies and coffee drinks would fare well in the growing neighborhood. Groskopf is meeting with the assistant to the City Council and the interim city administrator on September 21 to move forward with assigning a librarian to assist council members in research they may find helpful when dealing with city business. She is also working towards a resolution with a damaged item that a patron is refusing to pay for this afternoon.

Old Business: Imming asked for any comments to add to the draft of the sponsorship/gift policy. Due to time constraints, this will be on the October agenda for more discussion. One thought he had was the sponsorship and gift policies should be separate, or move the sponsorship to naming rights draft.

New Business: Iglehart received a piece of mail at his home that appeared to be from the Bettendorf Public Library, but was actually an advertisement promoting a program to be held at their library. Imming noted that the Iowa Library Association Conference is being held in Des Moines Oct 14-16 and they do have sessions for Trustees.

With no further business, Roba motioned to adjourn at 1:20 p.m. with a second by Iglehart. All present approved.

Respectfully submitted,
Kasey Shipley, recorder