

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:02 p.m. on Tuesday, March 21, 2017 at the Eastern Avenue Branch.

Present: Craig Cooper, Tom Engelmann, Steve Imming, Amanda Motto, Sylvia Roba (arrived at 12:06) and Malavika Shrikhande. Absent: Matt Casillas and Judie Lance.

Library staff: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Kasey Shipley, Recorder.

Engelmann motioned to approve the consent agenda. Shrikhande seconded the motion and all approved.

FRIENDS Report: Imming reported the FRIENDS discussed fundraising at their meeting last week and Groskopf passed along a reminder of the annual FRIENDS meeting from McElyea. It will be Tuesday, April 25 at Fairmount at 5:30. Food and cost details to follow. A prospective board member, Heather Longoria, attended. She works in IT at Quad City Bank and plans to join the board in April. They also approved \$18,000 for programming and \$7,000 for marketing to pay to the library in the next fiscal year.

Finance Committee: Engelmann noted that expenses are on track for the year.

Personnel Report: No report from Roba.

Director's Report: Groskopf updated the board on the loading dock repair work happening this week. If using the Main Library, you may notice some noise. Staff In-Service was held last week with good reviews received so far from staff. Topics included committee updates, safety training and updates on re-branding project. Motto asked for more details on the civil rights complaint from Groskopf's report and those were supplied. She also wondered the reason for circulation statistics dropping 10%. Groskopf reported that those statistics have been struggling over the last two years, but mirror other local libraries. Reference numbers have dropped due to the change in the way they are reported for State Library; a reference question is more in-depth than some questions answered by staff and answers that patrons can get on their smart phone or computer. There has been some exploration of expanding evening hours to the branches. We may be able to use some salary savings to pay for more guard hours. A statistic the board is interested in is the number of Davenport patrons using Bettendorf on Sunday or evenings.

New Business: There were no staff or board suggestions for changes to Confidentiality of Library Records policy. Engelmann motioned to approve with a second by Cooper. All approved.

Old Business: Imming contacted the mayor's office to see if there were any applications for the vacant trustee position but has not received a call back. Motto knows of someone interested and will ask that she fill out an online application. Letters have gone out to potential donors for the feasibility study. Tracy Moore, Development Officer, will be calling to set up appointments for Library Strategies. She will also be submitting grants to SCRA and RDA for spring cycle. Library Strategies has sent a draft of the interview packet for Groskopf to review. Imming noted the importance of having the Trustees all participate in financially supporting the project. The amount can be determined by the donor. Groskopf presented a handout and board training on State Library of Iowa funding from 12:30-12:55. Some points included the State Library sets the standards for public library accreditation which requires this board training. Being accredited gets the library the funding through Direct State Aid, Open Access and Interlibrary Loan Reimbursement programs. Not only is the State Library funded through the State

Legislature, they also receive funds from Institute for Museum and Library Services (IMLS). This federal program has been proposed for elimination in the President's budget.

Other Business: Shrikhande wanted to thank Groskopf along with librarian Allison Zordell and City of Davenport Civil Rights director Latrice Lacey for their work in the recent programs held for "A Place for All People" and women's history month.

With no further business, Roba motioned to adjourn at 12:56 p.m. Engelmann seconded the motion and all approved

Respectfully submitted,

Kasey Shipley, recorder