

On Tuesday, April 19, 2016, President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:03 p.m.

Present: Matt Casillas, Craig Cooper, Tom Engelmann (12:10), Dave Iglehart, Steve Imming, Judie Lance, Amanda Motto & Sylvia Roba. Absent: Jimmy Holt.

Others present: Greg Lundgren, Ex-Officio; Amy Groskopf, Library Director; Michael Priest, Assistant Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; Kasey Shipley, recorder.

Roba motioned to approve the consent agenda with a second by Casillas. All present approved the motion with no discussion.

FRIENDS Report: The FRIENDS did not meet last week as usual. Tonight is the Annual Meeting of the Membership, Annual Board and April monthly meeting at Fairmount at 5:30. Groskopf noted that she spoke with Ray German, a local fundraising professional, regarding the feasibility study. He recommends waiting until the plan from the architect is finalized. He is also retiring soon.

Finance Report: No report.

Personnel Report: No report from Iglehart.

Director's Report: Groskopf contacted Ian Russell to ask his opinion on the movement of levy funds to general operating spend funds by finance department. He recommended a conversation with the city to make a formal request to move the funds to be more transparent. He plans to review the Iowa code when time allows. Groskopf noted that there will be a procedural change when other RiverShare changes are made in May. The limit of DVDs checked out at one time will be 30. Right now there is no limit, so there may be some negative feedback. A snapshot showed 5-10 users with 30 or more DVDs out at once, so it should not impact many users.

Old Business: The search for prospective board members to suggest to the mayor continues. One possible candidate Lundgren contacted cannot commit to a decision until May. Roba has someone in mind, but not in fundraising or engineering as suggested earlier. If you know of anyone, have them meet with Groskopf and Imming for more information. There is one opening on the board beginning in July.

New Business: Iglehart motioned to approve Legat Architects as the selected vendor for Conceptual Design Studies for the updates to the Main Library. Engelmann seconded the motion and all approved. Some discussion of possible stakeholders to involve in community meetings include city council, RDA, SCRA, local charitable foundations, EICC and others. Regarding Meeting Room Policy, the library is gathering information from other local libraries and their policies on allowing meeting room use by for-profits. More information to the board at the May meeting on this. The release of retainage to Hodge Construction is tabled until May as the project is not yet finished. Lance motioned to approve the 28E agreement for reciprocal borrowing with the Illinois Quad City area libraries. Cooper seconded the motion. Some discussion followed regarding the cost to transport items returned at the wrong location with Groskopf noting the patron would be charged back the fees incurred. All approved the motion. A transfer of \$10,000 from utilities account to buildings and grounds for concrete repair at Eastern was motioned to approve by Engelmann with a second by Roba. All approved.

Presentation: DPL Perks program. Priest outlined the plan for staff to explore a rewards program aimed at DPL card holders and downtown businesses. The plan will be presented to the Downtown Davenport Association for their feedback. If this is something the DDA is comfortable with taking to downtown businesses, engaging the businesses would be the next step. The team would present two ideas of a perk to the business and a contract would be signed for one year. The kickoff for the program would be in September, after hours at the Main Library, and be geared towards young professionals living in the downtown that may not have used the library. It was suggested that the city attorney review the program before pursuing further.

With no further business, Engelmann motioned to adjourn at 12:50 p.m. Roba seconded and all approved.

Respectfully submitted,

Kasey Shipley, recorder