

President Steve Imming called the monthly meeting of the Davenport Public Library Board of Trustees to order at 12:03 p.m. on Tuesday, September 20, 2016.

Present: Craig Cooper, Tom Engelmann, Steve Imming, Judie Lance, Amanda Motto and Malavika Shrikhande. Absent: Matt Casillas, Jimmy Holt and Sylvia Roba.

Guests included Marc Rohde from Legat Architects, Melissa Osen and Tim Suddarth from the board of the FRIENDS of the Davenport Public Library, and Eric Gravert from City of Davenport Engineering. Library Staff: Amy Groskopf, Library Director; Michael Priest, Assistant Director; Sue Anderson, Operations Manager; Tracy Moore, Development Officer; Kasey Shipley, Recorder.

Engelmann motioned to approve the consent agenda with a second by Shrikhande. All approved.

FRIENDS Report: Groskopf reported the Annual Appeal will be mailed this fall. Imming noted there will be a remembrance event for Terry Strader on Saturday, November 19, 2-4PM at Fairmount. **(Date changed to November 26 the week after this meeting and shared with board via email; this update added before minutes approved. KS, 9/30/16)**

Finance Committee: No report.

Personnel Committee: No report.

Director's Report: The report from the city is there should not be a budget cut this year, although they could not guarantee it. Shrikhande volunteered to work on the marketing project noted in Groskopf's report. Motto, Cooper and Imming also expressed an interest in the project.

New Business: The city would like to contract with ICN (Iowa Communications Network) for internet for all city departments. The library would be the customer of record as we already have the fiber optic connection. Cost to the city for 1GB service would be \$3036 per month for 60 months. The library would be given 100mb, whereas we only have around 35mb now. Motto motioned to approve the proposed terms. Engelmann seconded and all present approved.

Old Business: Marc Rohde from Legat Architects presented the final report for the Main Library Conceptual Design. It was broken out into two phases, the first being what can be done with the Creative Arts Academy continuing to lease the area they occupy. Projected costs were provided estimating the first phase costing \$1.4 million which includes general carpet, paint, lighting but not shelving and furniture. The second phase cost estimate totaled \$1.2 million and included the library utilizing the space currently leased by CAA. All brand new shelving was estimated at \$730,000 and all new furniture at \$882,000. Legat will work with Groskopf on tweaks to this and provide a spreadsheet the board can work through in determining priorities. They did not provide costs for café exterior plaza, exterior "can light" replacement or banners on front porch. Engelmann noted he would like an estimate for those costs as the exterior improvements may be a good pitch for fundraising. There was a question on ADA accessibility. The city of Davenport has looked at the plans and because the proposed work is mostly cosmetic, with restrooms and elevators untouched, there should not need to be substantial changes made to increase accessibility. There was some discussion of construction time estimates, if we do it while remaining open as much as possible, pros and cons of design build versus taking low bid.

With no further business, Engelmann motioned to adjourn. Motto seconded and meeting was adjourned at 12:55 p.m.

Respectfully submitted,
Kasey Shipley, recorder