

DAVENPORT PUBLIC LIBRARY

Circulation Policy

1. Statement of Purpose

- 1.1. The Davenport Public Library Board of Trustees establishes this Circulation Policy to guide the lending of library materials in support of The Library's mission.
- 1.2. This policy ensures that all eligible borrowers have equitable access to The Library's circulating collections.

2. Borrower Eligibility

- 2.1. Borrowing privileges are available to the following individuals and organizations:
 - 2.1.1. Residents of Davenport and Rock Island Arsenal and their minor dependents.
 - 2.1.2. Nonresidents who pay property tax in Davenport and their minor dependents.
 - 2.1.3. Employees who work at businesses, organizations, and nonprofits located in Davenport, including educators.
 - 2.1.4. Residents of Iowa who qualify through the state's Open Access program.
 - 2.1.5. Residents served by Illinois libraries participating in Interstate Borrower Agreements.
 - 2.1.6. Nonresidents from anywhere in the United States who present a valid public library card.
- 2.2. Applicants must provide verification of identity and eligibility to obtain borrowing privileges.

3. Borrower Responsibilities

- 3.1. Borrowers are responsible for:
 - 3.1.1. All use of their library card.
 - 3.1.2. All materials checked out on the card and any associated charges.
 - 3.1.3. Reporting a lost or stolen card promptly; borrowers are responsible for all use of the card until the loss is reported.

- 3.1.4. Notifying The Library of changes to their name, address, or contact information.
- 3.1.5. Complying with all library policies and procedures.
- 3.2. Failure to return materials may result in suspension of borrowing privileges, fees, and/or legal action in accordance with state and local laws.

4. Privacy and Confidentiality

- 4.1. This policy aligns with The Library's commitment to protecting patron privacy, the provisions of Iowa Code §22.7 (Confidential Records), and RiverShare Libraries policies. For additional information, refer to The Library's Confidentiality and Privacy Policy.