

LIBRARY BOARD OF TRUSTEES  
MINUTES  
December 19, 2023

### **Roll call and introduction of attendees**

The Davenport Public Library Board of Trustees meeting was called to order by Steve Imming on Tuesday, December 19, 2023 at 12:04 p.m. at the Main Library in Meeting Room C. Board members present: Malavika Shrikhande, Sylvia Roba, Amanda Motto, Judie Lance, Tom Engelmann, Steve Imming and Laura Genis (12:06 p.m.) Joe Heinrichs was absent. Staff present: Jeff Collins, Lexie Reiling, Jennifer Williams, Tracy Moore, and Kasey Shipley.

### **Consent Agenda**

Engelmann motioned to approve the consent agenda. Motto seconded the motion. Roba, Motto, Lance, Engelmann, Shrikhande and Imming all approved.

### **Public with Comment**

Seeing and hearing no one, Imming moved to the next item.

### **Reports and Communications**

FRIENDS Report  
No report.

#### Finance

Engelmann noted the total City appropriation spent is the same percentage as how much of the fiscal year is past and seems to be running smoothly.

#### Personnel

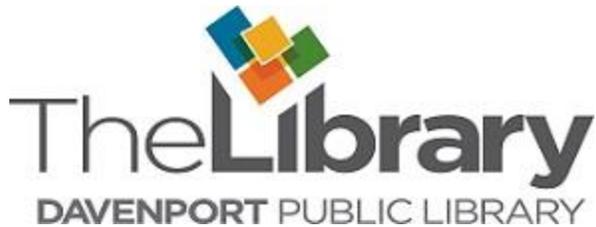
Motto reported the committee finalized the Director's evaluation last month and it was sent to the City. Engelmann and Imming both expressed their appreciation to the committee for the work put into the process.

#### Advocacy

Shrikhande shared that St. Ambrose is participating in a program called Every Campus a Refuge and feels that sharing information with the families involved on the offerings of the Library would be helpful. Collins said she could share his email address with the program director. Shrikhande also mentioned the Quad City Community Foundation's Giving Catalog and the possibility of sharing that with the FRIENDS.

#### Director's Report

Collins reported the exterior site improvement plans for Main were approved by the Historic Preservation Commission. It will be a few months before contracts are sought; likely to begin in the



spring. The next item he emphasized from his report was praise given to Reiling and the selectors of library materials as an audit of the collection showed 21.6% of the collection falls into a DEI category. He thanked those Trustees that came to the ribbon-cutting and Jan Brett event earlier this month. All feedback has been positive for the children's spaces at the branches. One thing not in the report is an update to the Main St. closure, northbound lane between 3<sup>rd</sup> and 4<sup>th</sup> Streets. The construction company building the apartments has permission from the City for the closure through March 1, 2024. Having the cones up to mark lanes to keep two-way traffic would have been an issue during snow season, per the City, so they closed the northbound lanes. Collins remarked that the streets around the Main Library may be difficult to navigate over the next few years as the one-ways are converted to two-way traffic. Motto inquired about circulation being down 7% over last year. Reiling stated it wasn't out of line compared to other libraries. Lance inquired on the timeline of the apartment building being built; Collins had no information but estimates a year or two.

Council Liaison  
No report.

### **New Business**

The only item under new business was to accept the resignation of Craig Cooper from the Board of Trustees. Engelmann motioned to do so, with regret, and a second by Lance. Imming noted that Cooper had served on the Library Board for ten years and on the FRIENDS Board for a number of years before his time as a Trustee. He is also a published author of a book on the Quad City Mallards, a children's book and a novel. Motto asked about the time remaining on the term. Collins noted the person that fills the vacancy would complete Cooper's term and be eligible for two full terms following it. Motto, Lance, Genis, Engelmann, Shrikhande, Roba and Imming all approved the resignation. The second part of the new business item was to discuss the Trustee Profile Worksheet that the Trustees filled out earlier this year. If you know of anyone interested that wants more information before applying through the City's website, please let Imming or Collins know. Collins noted to keep the gender balance, a male must take Cooper's position. He also pointed out the profile gaps are generally someone younger or older and that lives in downtown, central or west Davenport. The applicant must be a resident of Davenport and an adult, 18 or over.

### **President's Comments**

Imming shared he is meeting with the Mayor on Thursday. He plans to share Bylaws and Code of Ethics that can be shown to applicants or potential candidates. As it is the last meeting of the year, Imming wanted to thank the Trustees for the time they take to attend meetings and complete all of the other tasks in this volunteer position. He also wants to thank staff that regularly attend the meetings and asks they relay his appreciation to the rest of the staff. Keep those Library Stories coming.

### **Adjourn**

Engelmann motioned to adjourn at 12:26 p.m. with a second by Motto. All ayes ended the meeting.