

DAVENPORT PUBLIC LIBRARY

Filming & Photography Policy

STATEMENT OF PURPOSE

Davenport Public Library is committed to providing an environment where patrons can freely access Library resources and information. To support this commitment, The Library maintains policies that safeguard patron privacy and promote a safe and welcoming environment free from harassment, intimidation, or threats. To ensure appropriate measures are in place to address such conduct, The Library has adopted the following policy regarding photography and videography within its facilities.

PROVISIONS

1. Permission is not required for photographing or videotaping in public areas of Library buildings for personal, noncommercial, purposes. However, certain areas such as restrooms and staff-only areas prohibit or restrict photography and videography. Individuals must ensure that their activities do not 1) violate patrons' privacy rights, including capturing images of items or materials patrons are engaged with, in accordance with Iowa Code §22.7(13); 2) harass, intimidate, threaten, or otherwise disrupt patrons or staff; or 3) obstruct aisles, walkways, stairwells, doors, or exits.
2. Requests from the media should be approved in advance by the Library Director, Assistant Director, or the Marketing Coordinator whenever feasible.
3. Photographing or videotaping outside of Library facilities or on the grounds does not require permission, provided that such activities do not interfere with patrons' or staff's ingress and egress.
4. The Library may permit the use of its facilities for commercial photography or videography, provided the activity aligns with The Library's mission and policies. A fee may be applicable to offset related costs as set by the Library Board of Trustees, and prior approval must be obtained from the Library Director.
5. Photography and videography of The Library's collections are permitted; however, individuals are responsible for complying with all applicable [copyright laws](#).
6. The Library may take photographs or videos of its premises and events for promotional purposes, including use on its website and social media channels. The Library reserves the right to document its services and public engagement. Individuals who do not wish to be photographed or filmed should inform a staff member beforehand. Staff will also attempt to obtain permission and appropriate rights from parents or guardians when minors are involved.

7. As public employees, staff do not possess the same privacy rights as patrons; therefore, photographing or recording staff members performing their duties in public areas is permitted. Such activities must not disrupt staff or interfere with their responsibilities. Any photography or filming that causes harassment or disruption may be deemed a violation of this policy and The Library's Behavior Policy.
8. All meetings of the Library Board of Trustees are open to the public. Recording devices may be used by attendees during open meetings in accordance with [Chapter 21 of the Iowa Code](#), provided such recordings are not disruptive.
9. The Library utilizes security cameras and video recording systems to maintain a safe environment for patrons and staff in accordance with [Chapter 27.2 of the Iowa Code](#).